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ADA SUBJECT
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DDA 83-0054/30

DD/A REGISTRY
FILE: 100-15

29 July 1983

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 29 July 1983

1. Progress reports on tasks assigned by DCI/DDCI:

None pending.

2. Items/events of interest:

a. Representatives from the Office of Medical Services visited McGuire Veterans Administration Hospital in Richmond and the Office of the U.S. Army Surgeon General on 14 and 19 July to discuss the acquisition of medical supplies and equipment for eventual use by the Central American Task Force.

b. The Special Operations Training Course consisting of 42 students began on 24 July.

c. During the 22 - 24 July weekend, four Language School instructors conducted an oral proficiency testing workshop at Middlebury College with about 60 Middlebury instructors participating.

d. On 20 July representatives from the Offices of Information Services, Security, and the General Counsel attended an interagency meeting sponsored by the Director, Information Security Oversight Office, to discuss the first year's experience under Executive Order 12356.

e. On 23 July the McLean Fire Department extinguished a fire in a refrigerator located in the Credit Union at Headquarters.

f. New cashier checkout counters will be installed in the North and South Cafeterias this weekend.

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h. During the period 22 - 24 July, a seemingly disturbed individual placed approximately 480 calls to the Agency unclassified switchboard. Follow-up action is being taken by the Office of Communications in conjunction with the Office of Security and C&P security officials.

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m. The CAMS II Computer Center is open on a 24 hours per day, seven days per week basis during the period 24 July through 19 August at the request of

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3. Significant activities anticipated during the coming week:

The DDA will be on annual leave 1 - 5 August.

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Harry E. Fitzwater

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